

INSTRUCTIONS FOR MOBILE APP

1. Create an online account if you don't already have one. See the link. http://www.cewsa.com/docu.../REGISTERFORONLINEPAYMENTS_001.pdf
2. Create the online account first.
3. You will get an email from noreply@municipalonlinepayments that you will have to open to activate the account.
4. Download the app (MyCivic Utilities)
5. Search for Central Elmore in the Search city bar.
6. Sign in with the same info as your online account. If you autofill your email address on the app, it may put a space at the end of the email address. It will not accept the email address with the space. Delete that space at the end.